

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 13/03/2019	Ref No: 1706
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication, except for the attached Tender Evaluation spreadsheet which contains commercially sensitive information	
Title/Subject matter: Highway Weed Control 2019-20 Bury Council requires the control and eradication of weeds from the carriageways, footways, car park perimeters and other areas of the adopted highway as required.	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	✓
(ii) not in conflict with Council Policy	✓
(iii) not raising new issues of Policy	✓
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No





Details of Operational Decision Taken [with reasons]:

The existing Highway Weed Control annual contract expires on 31 March 2019.

Tenders have been invited for a twelve month contract to undertake weed control on the highway infrastructure and car parks across the borough. The new contract will commence on 01 May 2019 and will expire on 31 March 2020.

Following evaluation of the submitted tenders, it is recommended that the lowest quotation of £27,186.74, submitted by Assist Managed Services of Regency House, 41 – 51 Chorley New Road, Bolton, BL1 4QR, is accepted as providing best overall value to the authority.

Assist Managed Services have won the Highway Weed Control Contract for the past 6 years.

Decision taken by:	Signature:	Date:
Interim Executive Director – Resources and Regulation		21/8/2019
Interim Director, Operations		03/04/19
Assistant Director (Operations)		
Members Consulted [see note 1 below]		
Cabinet Member/Chair		5/4/2019.
Lead Member		
Opposition Spokesperson		11/4/19

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**